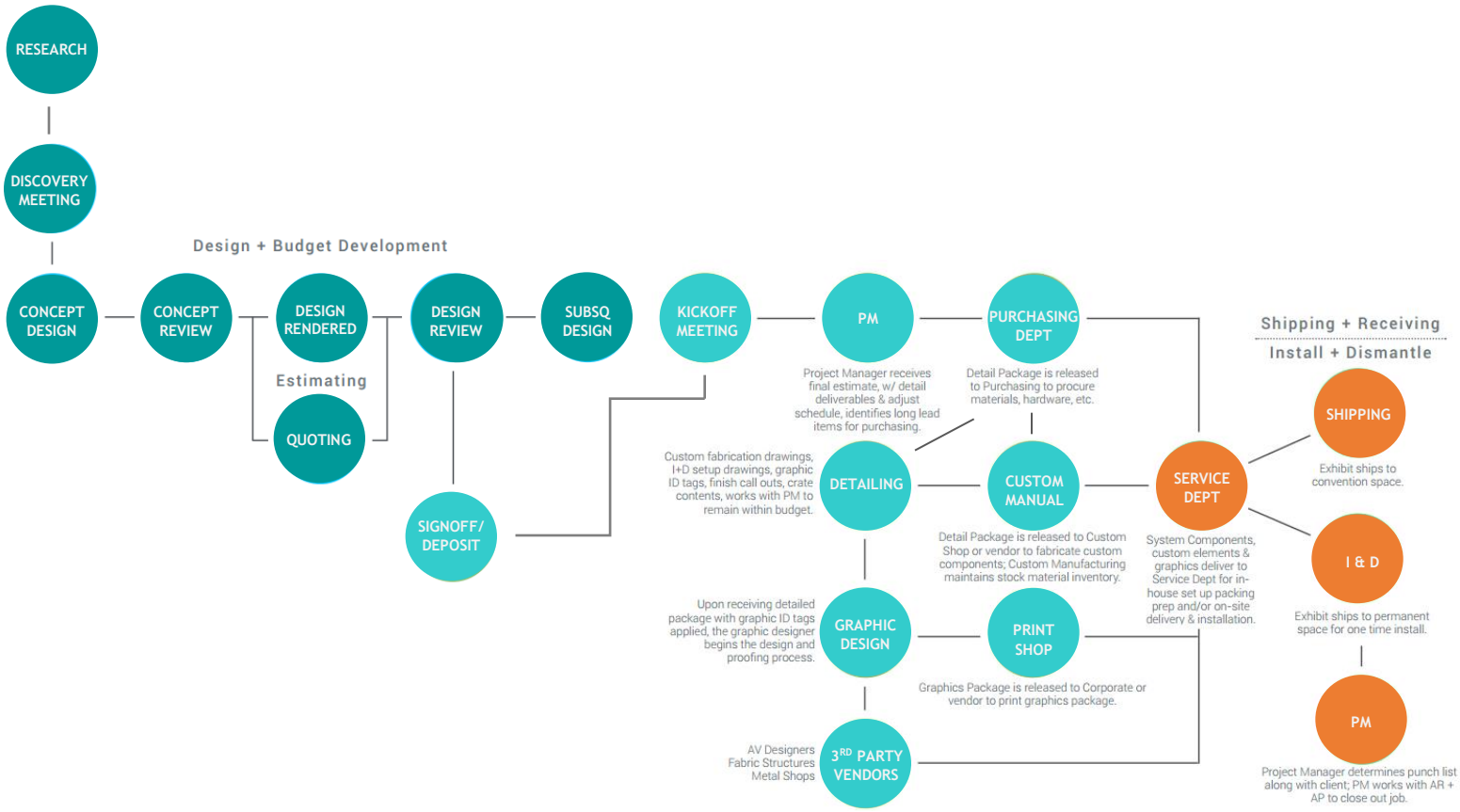
RESEARCH
DISCOVERY MEETING
Design + Budget Development
CONCEPT DESIGN
CONCEPT REVIEW
DESIGN RENDERED
Estimating
QUOTING
DESIGN REVIEW
SUBSQ DESIGN
SIGNOFF/ DEPOSIT
KICKOFF MEETING
PM
Project Manager receives final estimate, w/ detail deliverables & adjust schedule, identifies long lead items for purchasing.
PURCHASING DEPT
Detail Package is released to Purchasing to procure materials, hardware, etc.
Custom fabrication drawings, I+D setup drawings, graphic ID tags, finish call outs, crate contents, works with PM to remain within budget.
DETAILING
CUSTOM MANUAL
Detail Package is released to Custom Shop or vendor to fabricate custom components; Custom Manufacturing maintains stock material inventory.
SERVICE DEPT
System Components, custom elements & graphics deliver to Service Dept for in-house set up packing prep and/or on-site delivery & installation.
Upon receiving detailed package with graphic ID tags applied, the graphic designer begins the design and proofing process.
GRAPHIC DESIGN
PRINT SHOP
Graphics Package is released to Corporate or vendor to print graphics package.
AV Designers
Fabric Structures
Metal Shops
3RD PARTY VENDORS
Shipping + Receiving
Install + Dismantle
SHIPPING
Exhibit ships to convention space.
I & D
Exhibit ships to permanent space for one time install.
PM
Project Manager determines punch list along with client; PM works with AR + AP to close out job.